



OUR COMMUNITY BIKES

Pedals for the People bike mechanic training - Fall 2026 August 2026 - January 2027. 10 hours/week

PEDAL promotes the use of bicycles as a healthy, affordable and environmentally sound form of transportation. We offer education in mechanical skills to empower people and to enable their access to community services and opportunities. We do this through four main programs; (1) Our Community Bikes store front, cycling education resource centre, and full service shop social enterprise, (2) Bike Club youth outreach program which provides a variety of maintenance and riding opportunities, (3) Pedals for the People which provides free bikes, parts, and repairs for people who face financial barriers, and (4) Gear-Up, a youth employment training program.

Summary of Position

PEDAL is offering paid Work Experience Placements (see eligibility requirements below) to build bikes for the Pedals for the People program. This will be a 20 week practicum opportunity with stipend and starts with a bike mechanics training course. Being open, receptive, communicative, and flexible is highly valued in order to create a safer space for positively empowering members of our community. This position reports to the Pedals for the People Coordinator.

Work Experience Placement - Description of Duties:

- Repair bicycles with supervision and direction;
- Refurbish bicycles under supervision;
- Process bicycle donations for recycling;
- Participate in shop organizational tasks;
- Participate in staff communication through the 'Slack' interface;
- Attend monthly online & in person staff meetings;
- Navigate google drive to find resources including, but not limited to meeting agendas, policies and procedures, monthly schedules, timesheets, and meeting notes;
- Comply with Pedal policies and follow shop procedures;
- Other duties as required.

Required Qualifications:

- **Positions are contingent on Work Experience Opportunities Grant employment program eligibility. Eligible Work Experience participants include:**
 - **BCEA clients including:**
 - o **Income Assistance (IA)**
 - o **Disability Assistance (DA)**

o Hardship Assistance (HA) recipients
o Income assistance through the Person with Persistent Multiple Barriers to Employment (PPMB) benefit

- Commitment to supporting our mission and strengthening our organization through general promotion
- Strong communication skills and ability to identify needs, receive feedback
- Self-motivated, competent, confident and empathetic
- Ability to work collaboratively with colleagues, youth, and volunteers
- Ability to multi-task in a loud, busy, and demanding (but fun!) environment
- Clear interest in and understanding of anti-oppression framework
- Existing mechanical skills & familiarity with bikes is an asset

Stipend:

Participants will receive \$150/week stipend assuming 10 hrs/week for 20 weeks. Paid monthly. A T4A will be issued at the end of the placement. Participants are responsible for managing their own tax deductions.

This position is funded by the United Way Work Experience Opportunities Grant and is open to individuals who can verify being on BCEA or can provide a letter/documentation confirming they are in the process of getting BCEA and are eligible.

United Way BC Work Experience Grant is funded by the Government of Canada and the Province of British Columbia.

To Apply:

Send your resume and either a cover letter or short video introduction along with proof of eligibility by July 12th, 2026.

Please email pedalsforthepeople@ourcommunitybikes.org, including:

- Why you are interested in this position
- How your experience makes you a good match
- Verification that you are eligible for the program.
- Any limitations to your availability
- It is also helpful to mention if you identify with any underrepresented communities

*Please note that we are not judging videos based on your video editing skills, and neither videos nor cover letters are preferred. Choose the option that best lets you shine. **We regret that due to the high volume of applicants only those selected for interviews will be contacted.**

PEDAL seeks staff who reflect the diverse community we serve. Individuals typically underrepresented in the bicycle mechanics industry are highly encouraged to apply including people of colour, indigenous people, queer people, trans people, women, people living with disabilities, and/or mental health variations. If you identify with any of these communities, please feel free to let us know in your cover letter.